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# COVID-19 Reopening Plan

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Last revised on:  
August 13, 2021

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# REGISTRATION



## Cardinal Check-in

Arriving and departing students must open their own doors and enter/exit vehicles without assistance as much as possible. IWA staff will not be able to reach into cars to help with seat belts.

Elementary Level (EL) parents with children who are unable to exit their car unassisted will need to park and walk their child(ren) to their school entrance check-in. Drop off times remain unchanged, 7:15 a.m. - 8:00 a.m.

Each child will have their temperature checked, and the parent/guardian must complete the COVID-19 Screening Form before the child exits the vehicle. If a child has a temperature of 100, they will not be allowed off the vehicle. Parents may park and wait 15 minutes before their temperature may be rechecked. If not, parents may leave with their child (ren).

EL Pre-K to Fifth Grade Dismissal is at 3:00 p.m. in the gym

Middle Level (ML) Sixth, Seventh, and Eighth Grade pick-up will be at 3:15 p.m. near the library hallway



## TEMPERATURE CHECK HERE

PROUD TO WELCOME YOU BACK!



All students will be screened before coming into the building



Please maintain a social distance of 6 feet and wear a face mask



Please wash or sanitize hands while on campus grounds

## Slow the spread of Covid-19

Parents Are Not Allowed Inside the Building

Practice social distance

Arrive early for your temperature check

Wear your mask

Maintain personal hygiene and

(and other PPE as appropriate)

wash your hands often



# THE CAMPUS



## Cleaning & Sanitation

Commonly touched areas will be disinfected throughout the campus multiple times per day. Desk tops and chairs will be disinfected after each use. The school's physical plant will ensure the sanitation demands are met.

Disinfectant cleansers will be used every night in all classrooms, restrooms, offices, and other common spaces. Sprayers will be used to disinfect lunch tables and playgrounds between usage groups, and the restrooms several times daily. We will disinfect immediately if a student with possible COVID-19 symptoms visits the clinic or quarantine room.



## Visitors

Campus visitors, including parents, will not be allowed on campus for the foreseeable future. Only IWA employees, students, and essential services (i.e. lunch crew, repair workers) will be allowed onto the IWA campus.

This temporary visitor policy is disappointing to everyone. However, it is a necessary sacrifice to ensure the safety of our students, faculty, and staff. This policy will be revised as soon as it is safe to do so.



## Lockers & Cubbies

EL and ML students will not utilize lockers and will instead store their school supplies in their backpacks. Students will keep their backpacks with them during the day.

Teachers will actively seek to reduce the amount of materials that go home with students each day. Students should only bring to school what is absolutely necessary.



### Water Fountains

Water fountains will be turned off, but water filling stations will be available in the Elementary Level, and Middle Level. All students should bring a water bottle with their name on it to school every day.



### Hallways & Breezeways

Faculty will enforce social distancing practices in hallways and on breezeways. Signs posted throughout the buildings will detail social distancing expectations.



### Quarantine Room

A quarantine room will be used at each level for any student exhibiting potential COVID-19 symptoms. (Music Room)

# THE SCHOOL DAY

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## Cohort Model

EL students will stay with their classroom cohort throughout the day which means that auxiliary instruction such as the Catechesis of the Good Shepherd, Music, Art, and Spanish will occur in the classroom with the teachers traveling instead of the students. EL students will eat lunch in their classroom and will enjoy outdoor recess and PE with their classroom cohort.

While ML may change classrooms for instruction at a later date, they will remain with a defined cohort during lunch to minimize the potential spread of germs and to facilitate contact tracing should it become necessary.

The cohort model and schoolwide social distancing practices will allow our students to miss far less in-person class time if/when we have a positive case in our community, as everyone who was not directly exposed will be able to return to campus.



## SCHOOL DAY CONT'D



### Lunch Services

Students must bring a lunch from home. Parents will not be able to drop lunch off at the school and will not be able to join students for lunch. All students are required to bring a water bottle labeled with the student's name. There will be places at each level to refill water.

EL students will remain in their classrooms for lunch. ML students will eat lunch in the gym beginning September 6 weeks. Students will eat in assigned cohorts and seats.

Microwaves will be available when the Cardinal Café reopens.



### Recess and P.E.

EL classroom cohorts will enjoy P.E. and outdoor recess daily (weather permitting). The playground will be sprayed with disinfectant after each cohort utilizes it. On bad weather days, P.E. will be conducted in each classroom and will follow appropriate social distancing guidelines.



### Mass/Prayer Service

All students will participate in bi-monthly Mass and Prayer Service.



### Classroom Materials

Students will avoid sharing materials (calculators, markers, pencils, devices, etc.) in the classroom as much as possible. The school will order additional materials as needed to minimize sharing.

## SCHOOL DAY CONT'D



### Classroom Changes

We are redesigning the layout of our classrooms to allow for social distance between students. To do this, we have increased the number of sections in secondary grades and limited enrollment to facilitate smaller class sizes across all levels.



### After School Care (Limited Capacity)

There will be no after school care for the Middle School.

The cost for after school care is \$7.00 per day. This monthly rate cannot be prorated or altered based on attendance (or lack thereof). For more information and registration, visit the [iw-academy.org](http://iw-academy.org) web page.



### Calendar

The 2021-22 school calendar can be found at [www.iw-academy.org](http://www.iw-academy.org) by clicking the calendar link located in the menu at the top of the page. The calendar is subject to change with updated guidelines or restrictions from local, state, and national agencies.

# ACTIVITIES & ATHLETICS

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## Clubs

Most clubs will begin September 6, 2021. The school will send notifications to parents informing them about student clubs.



## Community Service

Students will be able to conduct community service hours beginning September 6, 2021. (50 hours per year for ML).

Any service completed before June 1, 2020 will still be accepted.



## Athletics

IWA athletics will begin after September 6, 2021. The school will send notifications to parents informing them about our athletic programs.



# SAFETY GUIDELINES

*Our first line of defense is you. We all must lower our threshold for deciding when it's necessary to stay home and when to keep our children home. If there is any sign of potential illness that could be COVID-19, we must not come to school. We as a community must work in partnership to safe-guard our IWA family.*



## Masks & Shields

Students in Pre-K to 8th grades will be required to bring a parent-supplied face mask or face shield to school every day. At minimum, the use of face coverings will be required when entering the school, moving between classes, departing school, and at other times based on physical distancing.

For the immediate future, students in Pre-K to 8th grades will be required to wear face coverings while in the classroom. Face coverings will be optional for preschool students (pre-kindergarten and kindergarten). Mask requirements are subject to change and parents will be kept informed.

Students will be able to remove their face coverings while playing outside in designated safe zones using social distance, participating in sports, eating lunch and other times deemed appropriate based on social distancing. Teachers will also incorporate frequent “mask breaks” throughout the school day.

If your child has a medical condition that would interfere with his/her use of a face mask, please submit a medical excuse to the main office.

**Please note:** Masks with one-way valves or vents allow air to be exhaled through a hole in the material, which can result in expelled respiratory droplets that can reach others. This type of mask does not prevent the person wearing the mask from transmitting COVID-19 to others. Therefore, CDC does not recommend, **and IWA will not allow**, using masks for source control if they have an exhalation valve or vent.

Face coverings do not have to adhere to any specific uniform colors, but may not exhibit inappropriate language, messages, or images. Please put your student's name on their covering and practice face mask wearing with them prior to the first day of school to help them acclimate to this important safety measure.

IWA will provide each student and employee with a face mask and face shield.



### Hygiene

Students will “foam in and foam out” of each classroom with hand sanitizer and will be encouraged to wash hands frequently. Portable handwashing stations are located in the gym to be used upon arrival. Teachers will give lessons on how to properly wash hands. Sanitizing stations are being installed in each classroom and around campus and their use will be required throughout the day.



### Temperature Screening

IWA staff/faculty will use an infrared forehead thermometer to take the temperature of each student every morning. For the EL students, a faculty or staff member will take their temperature prior to exiting the car in the carpool line. Please have EL and ML students seated on the passenger side.



### COVID-19 Symptoms on Campus

Per CDC recommendations, any person exhibiting COVID-19 symptoms will be assumed to have COVID-19 and will be sent home immediately. COVID-19 symptoms currently included the recent onset of any of the following symptoms in a way not normal for the individual:

- Fever (measured temperature greater than 100 degrees Fahrenheit) or feeling feverish
- New loss of taste or smell
- New, uncontrolled cough
- Shortness of breath or difficulty breathing
- Chills or repeated shaking/shivering
- Sore throat
- New onset of severe headache
- Significant muscle pain or body aches
- Diarrhea, vomiting, or abdominal pain
- Fatigue
- Congestion or runny nose

*The parent(s) of any child exhibiting symptoms will be called right away with the expectation that the parent will make immediate arrangements to pick up their child.*





### COVID-19 - When to Stay Home

Students and employees must stay home if:

- Exhibiting one or more of the COVID-19 symptoms
- Had close contact\* to a person who is lab-confirmed to have COVID-19 (may not return to school until the end of the 14 day self-quarantine period from the last day of exposure)
- Traveled to an area under restriction by state or local government (may be required to quarantine for 14 days after travel)
- A household member is symptomatic, awaiting results, or lab-confirmed to have COVID-19



### Positive COVID-19 Case in the IWA Community

Any student or employee who themselves either are lab confirmed to have COVID-19 or experience the symptoms of COVID-19 must stay home throughout the infection period and cannot return to school until **all three** of the following criteria are met:

- At least one day (24 hours) has passed since recovery (resolution of fever without the use of fever reducing medications)
- The individual has improvement in symptoms (e.g., cough, shortness of breath)
- At least ten days have passed since symptoms first appeared

We will inform the affected IWA school level when a positive case emerges, and will specifically notify families whose child had direct contact exposure. The identity of the person who has tested positive will be kept confidential. Any individual who had close contact\* with the person who tested positive must quarantine for 2 weeks prior to returning to campus.

In the case of an employee or student who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19. The individual may not return to work/school until the individual has completed the same three-step criteria listed above.

If the employee or student has symptoms that could be COVID-19 and wants to return to work/school before completing the above stay-at-home period, the individual must obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or receive test confirmation that they are free of COVID-19.

*\*Close contact is defined as being directly exposed to infectious secretions (e.g., being coughed on); or being within 6 feet for a largely uninterrupted or sustained extended contact period throughout the course of a day for approximately 15 minutes.*

# HOW TO HELP FROM HOME

*Creating and maintaining a healthy campus environment is essential and is going to require everyone's support and participation. Families can teach and reinforce these safety protocols from home.*



## Healthy Hygiene

Encourage frequent handwashing and the use of hand sanitizer. Practice coughing and sneezing in the elbow and add daily temperature checks to your morning routine.



## Preventative Health Practices

Continue regular doctor visits and well-child appointments. Keep immunizations and physicals current and encourage physical activity and time outside. Remember that immunizations must be current and on file at school prior to the first day.



## Emotional Health

Help children feel emotionally safe by asking how they are feeling and giving them space to share and ask questions. Continue reassuring them that the adults in their lives are there to support their well-being, both physically and emotionally. Maintain a routine at home to provide stability.



## Health Protocols

Visually show and practice keeping three feet apart. Try different face masks or shields to find the ideal comfort and fit. Practice wearing a mask and handling and putting it on by the ear straps.